

## Information on Personal Data Protection

The company PRVÁ ZVÁRAČSKÁ, a. s., with its registered office at Kopčianska 14, 851 01 Bratislava 5, Company ID No.: 35 805 609, registered with the Commercial Register of the Bratislava I District Court, Section: Sa, Insert No. 2652/B, wish to inform you that it has approved binding Practices for the Protection of Personal Data of Natural Persons which are compliant with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and with Act No. 18/2018 Coll. of the National Council of the Slovak Republic on Personal Data Protection and on Amendments and Supplements to Certain Acts.

**Personal data means any information relating to an identified or identifiable natural person, i.e. you, if you are a natural person – entrepreneur, and/or your employees. All the services we provide are intended for you as our supplier, customer or any other person that acts within the framework of its trading or any other business activity and/or in performing its occupation for its employer that is our supplier, customer or any other person.**

### Identification of the controller

PRVÁ ZVÁRAČSKÁ, a. s., with its registered office at Kopčianska 14, 851 01 Bratislava 5, Company ID No.: 35 805 609, registered with the Commercial Register of the Bratislava I District Court, Section: Sa, Insert No. 2652/B. You can contact data protection officers at the e-mail address: pzvar@pzvar.sk

### Purpose of personal data processing

The controller is processing personal data in various manners and for various purposes, namely:

1. Processing of personal data in the area of **accounting** to meet the controller's legal obligations resulting from special regulations. The legal basis for the processing of personal data, including provision of the personal data to third parties, is Article 13(b) and (c) of Act No. 18/2018 on Personal Data Protection.
2. Processing of personal data in the area of **business communication** for the preparation and conduct of the controller's business activities. The legal basis for the processing of personal data, including provision of the personal data to third parties, is Article 13(b) of Act No. 18/2018 on Personal Data Protection.
3. Processing of personal data in the area of **certification of persons in welding and non-destructive testing (NDT), Testing Organisation No. 10, certification of quality systems, certification of products** for the conduct of the controller's business activities on the basis of Accreditation Certificates issued by the Slovak National Accreditation Service (SNAS), authorization and notification licenses granted by the Slovak Office of Standards, Metrology and Testing (SOSMT). The legal basis for the processing of personal data, including provision of the personal data to third parties, is Article 13(c) of Act No. 18/2018 on Personal Data Protection.
4. Processing of personal data in the area of **education in welding and NDT** for the conduct of the controller's business activities. The legal basis for the processing of personal data, including provision of the personal data to third parties, is Article 13(b) of Act No. 18/2018 on Personal Data Protection.

## **Organizational and technical arrangements for personal data protection**

1. The controller has approved binding Personal Data Protection Practices for individual areas of personal data which is being processed. According to the approved Personal Data Protection Practices, the company has designated persons who are:
  - responsible for securing the protection of personal data;
  - authorised to process personal data in information systems;
  - authorised to come into contact with personal data in information systems.
2. The controller has established the Information-Communication Technology Section responsible for technical arrangements for the protection of personal data subject to automated processing.

## **Duration of personal data processing**

The controller stores personal data for the period of duration of individual purposes for which the personal data was collected, including the period determined by the relevant applied standards and the period determined in the approved Registry Plan (Act No. 395/2002 Coll. on Archives and Registries and on Amendments and Supplements to Certain Acts).

## **Rights of data subject, i.e. the person whose data is being processed**

Every data subject, i.e. the person whose personal data is being processed, shall have their rights. Data subjects have the following rights:

- right to information – the controller is obliged to provide to a natural person, whose data is being processed by the controller, the controller's identification and contact details, indicate the purpose of processing, identify the recipient (if any) and the period for which the data will be stored;
- right of access – confirmation of the controller as to whether or not your data is being processed and also provision of your data, which is subject to processing, in the manner requested by you;
- right to rectification – you have the right to request from us rectification of your data if it is inaccurate or, where appropriate, you have the right to have it completed (if permitted by the purpose of processing);
- right to erasure – you have the right to request from us erasure of your personal data without undue delay. We cannot act on your request in the case that your certification is still valid or if the period needed for additional recording of your data according to legislation requirements is still running.
- right to restriction of processing – you have the right to request from us restriction of use of your data (for instance, when you believe that we no longer need the data or that the data is incomplete in your opinion);
- right to object – the right to object to the processing of your data;
- right to lodge a motion to initiate proceedings concerning personal data protection – if you feel that we process your personal data in non-compliance with the law or that your data is not sufficiently protected, you may lodge a complaint with the Office for Personal Data Protection of the Slovak Republic, contact details: Hraničná 12, 820 07 Bratislava, phone No.: +421 /2/ 3231 3214, e-mail: [statny.dozor@pdp.gov.sk](mailto:statny.dozor@pdp.gov.sk), website: [www.dataprotection.gov.sk](http://www.dataprotection.gov.sk)

## **Change of information provided above**

All the above-mentioned information shall be updated as necessary.